## **Training Checklist for Monitors**

- 1. Sites for which they will be responsible
- 2. Conducting site visits and reviews
- 3. Monitoring schedules
- 4. Reporting and recordkeeping procedures
- 5. Follow-up procedures
- 6. Office procedures
- 7. Local sanitation and health laws
- 8. Civil rights
- 9. Reporting racial/ethnic data
- 10. Personal safety precautions, if necessary